

The Mid-Ohio Educational Service Center Board of Governors met in regular session on Tuesday, November 10, 2015 at 6:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order
President Leader called the November meeting to order.
2. Roll Call
Treasurer Earnest called the roll.
Present: Dixon, Hope, Koons, Leader, McFarland, D. Theaker, M. Theaker
3. Pledge of Allegiance
4. Recognition of Guests
A. Marge and Dick Prater
B. Amanda and Wes Mahon
5. Approval of Minutes
The President called for corrections and a motion to approve:
Motion by Mr. Theaker, seconded by Mrs. Dixon to approve the October 13, 2015 regular meeting minutes.
Vote: Seven yeas
6. Approval of Adjustments/Adoption of the Agenda and Addendum
Motion by Mr. Koons, seconded by Mrs. Theaker, to adopt the agenda and addendum.
Vote: Seven yeas
7. Reports
A. Board Members
B. Superintendent
 1) Pioneer Board Member Seats

Change of Regular Board Meeting Time
The Board approved the change of time for the regularly scheduled board meeting on December 8, 2015 from 6:00 p.m. to 12:00 p.m. (noon).
Motion by Mr. Hope, seconded by Mr. Koons to accept the change of time for the December 8, 2015 regular meeting.
Vote: Seven yeas
8. Executive Session
Motion by Ms. McFarland, seconded by Mrs. Dixon that the Board go into Executive Session at 6:35 p.m. for the purpose of considering the employment of a public employee or official.
Vote: Seven yeas
9. Return from Executive Session
The Board reconvened into Regular Session at 7:01 p.m. with seven members present.

10. Financial Report
That the Board approve the:

A. Appropriation Addition

New 001-9016 (Budget/Revenue)	
Zulama	\$ 13,000.00
This fund will track all revenue/expenditures related the Zulama, LLC agreement approved at the October meeting.	
New 001-9127 (Budget/Revenue)	
Employment Services – Tiffin City	\$ 38,500.00
This fund will account for service agreements entered into with Tiffin City, outside of their client district contract.	

Motion by Ms. McFarland, seconded by Mrs. Theaker to approve the Financial Report.
Vote: Seven yeas

SUPERINTENDENT RECOMMENDATIONS

11. Operational Action

- A. Agreement for Service with Mansfield City Schools
That the Board approve the agreement between Mid-Ohio ESC and Mansfield City Schools to provide behavioral and autism consulting services during the 2015-2016 school year.
- B. Agreement for Service with Mansfield City Schools
That the Board approve the agreement between Mid-Ohio ESC and Mansfield City Schools to provide CPI training on October 26, 2015 and November 2, 2015.
- C. Agreement for Service with Loudonville-Perrysville EV Schools
That the Board approve the agreement between Mid-Ohio ESC and Loudonville-Perrysville EV Schools to provide behavioral and autism consulting services during the 2015-2016 school year.
- D. Agreement for Service with Tiffin City Schools
That the Board approve the agreement between Mid-Ohio ESC and Tiffin City Schools to provide CPI training on October 12, 2015.
- E. Purchased Service Agreement
That the Board approve the following purchased service agreement:
 - 1) Dr. Craig Pohlman - \$5,000 plus travel expenses not to exceed \$950 – to present at the Diverse Learners conference on November 20, 2015 as main speaker and breakout session speaker.

Operational Action (Con't)

F. Agreement for Service with Non-Public and/or Charter School

That the Board approve the agreement with Non-Public and/or Charter School for Mid-Ohio ESC to provide services as outlined in the Members Benefit Document.

Mansfield Choice Academy

G. Adoption of Board Policies

It is recommended that the Governing Board adopt the following policies:

<u>Policy#</u>	<u>Title</u>	<u>New/Revised</u>
1130	Conflict of Interest	Revised
1630.01	FMLA Leave	Revised
2413	Career Advising	New
2461	Educational Service Center Meetings Involving Students and/or Parents	Revised
3113	Conflict of Interest	Revised
3430.01	FMLA Leave	Revised
4113	Conflict of Interest	Revised
4430.01	FMLA Leave	Revised
5517.02	Sexual Violence	New
8420	Emergency Situations at Schools	Revised
8452	Automated External Defibrillators (AED)	Revised

H. Review of Board Policies

It is recommended that the Governing Board review the following policies:

<u>Policy#</u>	<u>Title</u>	<u>New/Revised</u>
7510	Use of Education Service Center Premises	Revised
3439	Assault Leave - Certified	New
3235	Jury Duty Leave - Certified	New
4439	Assault Leave – Classified	New
4235	Jury Duty Leave – Classified	New

I. Updated Substitute Teacher List

That the Board approve the Substitute Teacher List for the 2015-2016 school year.

J. Tutor List

That the Board approve the Tutor List for the 2015-2016 school year.

K. 2015-2016 Salary Schedule

That the Board approve the 2015-2016 Salary Schedule with the following amendments to be effective November 11, 2015.

- 1) The current Director salary schedule renamed to Director A.
- 2) Addition of Director B salary schedule.

Operational Action (Con't)

L. New Store Amended Lease Agreement

That the Board approve the amended lease for New Store for an increase of 357 square feet added for an additional \$195 per month effective December 1, 2015 through the current lease end date of August 31, 2016.

Motion by Mr. Theaker, seconded by Ms. McFarland to approve the Operational Action items.

Vote: Seven yeas

12. Personnel Action

A. Employment Contracts – 2015-2016

That the following personnel contracts be approved effective with the 2015-2016 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative</u>			
Amanda Mahon	Director of Education	Year 1 (2015-16) Year 2 (2016-17)	130 days prorated 224 days
<u>Individual Service</u>			
Whitney Fanello	Psychologist Assistant	1 year	28 days
Mary Faulds	Parent Mentor	1 year	as needed
Jack Kegley	Career Coach	1 year	36 days
Jaime Pounds	Substitute Administrative Assistant	1 year	as needed
Anita Ream	Career Coach	1 year	36 days
Yolanda Williams	Substitute Administrative Assistant	1 year	as needed

B. Amended Contracts

That the Board approve the following amended contracts:

- 1) Adrienne Randall – Director of Student Services - amend contract from Director to Director B on the 2015-2016 Salary Schedule effective November 11, 2015.
- 2) Lisa Cook – Director of Human Resources – amend contract from Director to Director A on the 2015-2016 Salary Schedule effective November 11, 2015.
- 3) Mark Gardner – Director of Operations – amend contract from Director to Director A on the 2015-2016 Salary Schedule effective November 11, 2015.
- 4) Cheryl Cronbaugh – Director of Education – amend contract from Director to Director A on the 2015-2016 Salary Schedule effective November 11, 2015.
- 5) Robert Putnam – amend contract from 166 days to 158 for the 2015-2016 school year.
- 6) Vincent Malaska – amend supplemental contract from 100 hours to 300 hours for the 2015-2016 school year.
- 7) Dan Sipek – amend contract from 107 days to 128 days for the 2015-2016 school year.

Personnel Action (Con't)

C. Family Medical Leave Act

That the Board approve the following Family Medical Leave Act request:

- 1) Christine Rogers – requesting leave under the Family Medical Leave Act effective October 29, 2015, not to exceed 12 weeks.

D. Transitional Contract

That the Board employ and approve the following transitional contract:

- 1) Amanda Mahon as Director of Education – effective November 11, 2015 through December 31, 2015 at a daily rate of \$364.03, not to exceed 12 days.

Motion by Mr. Koons, seconded by Mr. Theaker to approve the Personnel Action items.
Vote: Seven yeas

13. Adjournment

Motion by Mr. Theaker, seconded by Mrs. Dixon to adjourn. Vote: Seven yeas

The President declared the meeting adjourned at 7:10 p.m. at the Mid-Ohio Educational Service Center.

President

Treasurer